PRIOR KNOWLEDGE:
Children have learnt what makes good passwords and about password privacy. They understand communication methods via the internet and know what cyberbullying is and how and to report problems

KEY VOCABULARY:
Address book
Attachment
BCC
CC
Communication
Compose
Email
Inbox
Password
Personal information
Save to draft
Trusted contact

Computing – Autumn 2 Year 3

Unit: 3.5
Email

purple mash

Lesson Focus:
1. What is email?
2. What should I do if I receive an email that makes me upset or scared?
3. What information can I send in an email?

CONTEXT: 2Email is a safe place to teach children how to use email. Since 2Email only works within Purple Mash, children can only email Purple Mash users in their school. This supports online safety.

STICKY KNOWLEDGE:
Think about different methods of communication.
Open and respond to an email using an address book.
Learn how to use email safely.
Add an attachment to an email.
Explore a simulated email scenario

SKILLS:
List a range of different ways to communicate
Send emails to other children in the class.
Have written rules about how to stay safe using email.
Create a quiz about email safety which explores scenarios that they could come across in the future.
Attach work to an email. • Children know what CC means and how to use it.
Attach files appropriately and use email communication to explore ideas.