



Charging & Remissions Policy

Date Agreed: 3rd March 2021

Review Date: March 2023

**Approved by local Governing body
St Joseph's CE Junior School**

Revision No.	Date Issued	Prepared By	Approved	Comments
1	Feb	RH	MT	
2	28 th January 2020	LH	Core Executive Group	
3	3 rd March 2021	TH	Core Executive Group	No revisions
4	14 th March 2022	LH	LGB	

Academy	St Joseph's CE Junior School
Core Exec ratified date	14th March 2022

<i>Type of Policy</i>	<i>Tick ✓</i>
DCAT Statutory Policy	
DCAT Non-statutory Policy	
DCAT Model Optional Policy	
Academy Policy	✓
Local Authority Policy	



The review of this policy will be as and when required in response to national requirements and in light of continuous school-based monitoring and evaluating.

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1. Introduction

At St Joseph's CE School we believe that all education during school hours should be free and that all children should be fully included. We do not therefore, charge for any activity undertaken as part of the curriculum. We do seek voluntary contributions for some activities from our parents and carers that take place both in and outside of normal school hours. All such requests are carefully considered and reviewed before any request is made.

2. Voluntary contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- any children of parents who do not wish to contribute will not be treated any differently;
- where there are insufficient contributions to make the activity viable then the activity will be cancelled.

Examples of additional activities which require voluntary contributions are: - visits to museums, sporting activities, visits to or by a theatre company, school trips, musical events, activity days/weeks etc.



The school may recover the full costs of the following activities but charges will not exceed actual cost of providing the activity and will not include a subsidy for any other pupils whose parents are unwilling or unable to pay the full charge.

- Education or other activities provided wholly or mainly outside school hours which are not part of the national Curriculum or religious education e.g. school clubs.
- Board and lodgings on residential visits (subject to remission arrangements).
- Cost of entering a pupil for a public examination outside school hours.
- Provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers.
- Materials, books, instruments or equipment, where the child's parent wishes the pupil to own them.
- Breakages and replacements as a result of damages or loss of property caused willfully or negligently by pupils.
- copying information for parents at their request

3. Remissions Policy

There will be no charge for board and lodging for pupils whose parents are receiving income support, income-based job seekers allowance, family credit or disability working allowance. Charges for other chargeable activities may also be fully or partly remitted. Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.

Charges for other 'chargeable activities' may also be fully or partially remitted. The Local Governing body will invite parents to apply in confidence to the Headteacher for the remission of charges. The Headteacher will authorise them where appropriate